

SCHEDULE 4
(Section 4)

**NOTICE OF APPEAL
(INFORMAL PROCEDURE)**

TAX COURT OF CANADA

BETWEEN:

(name)

Appellant,

and

HER MAJESTY THE QUEEN,

Respondent.

NOTICE OF APPEAL

TAKE NOTICE THAT *(name)* appeals to the Court from *(identify the assessment(s) (which include(s) a determination, a redetermination, a reassessment and an additional assessment) under appeal, including date of the assessment(s) and taxation year(s))*, or from the suspension, pursuant to subsection 188.2(2) of the *Income Tax Act*, of its authority to issue an official receipt referred to in Part XXXV of the *Income Tax Regulations*.

A. Reasons for the appeal. *(Here state why you say the assessment(s) or suspension is (are) wrong).*

B. Statement of relevant facts in support of the appeal.

I ELECT to have the informal procedure provided by sections 18.1 to 18.28 of the *Tax Court of Canada Act* apply to this appeal.

DATE:

TO: The Registrar
Tax Court of Canada
200 Kent Street
Ottawa, Ontario
K1A 0M1

or

Any other office of the Registry.

(Set out name, address for service and telephone number of appellant, appellant's counsel or appellant's agent)

NOTE that if the aggregate of all amounts in issue exceeds **\$25,000** or the amount of loss in issue exceeds **\$50,000** and you wish to proceed under the informal procedure, you must use Schedule 17(2).

(SCHEDULE AS AMENDED BY SOR/93-295, ss. 3 and 4; SOR/94-85, s. 3; SOR/99-210, s. 3; SOR/2004-101, s. 14; SOR/2007-143, s. 8.)